

Heartland AEA 11 Registration Information

Note: You will not be able to register for this credit until the first day of the course and must be registered by July 1. Registration forms will also be available at the conference.

Information below for paying with a check: (information on reverse side for registering online with a credit card)



ACTIVITY REGISTRATION

Name _____

Position: Administrator Teacher Paraprofessional Nurse
 Counselor Other _____

Social Security or Driver's License # _____

Folder/License # _____

Phone (H) (____) _____ (W) (____) _____

Employed by: School District/Agency _____

Home Address _____

Building _____

Number and Street _____

Grade Level(s) _____

City _____ State _____ Zip _____

Subject Area(s) _____

E-mail Confirmation to: _____

License Renewal Credit (1)

Activity #	Activity Name	Fee	Dates	Location
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Amount Paid _____	Payment by: <input type="checkbox"/> Check # _____
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Return to Professional Learning, Heartland AEA 11, 6500 Corporate Drive, Johnston, IA 50131. Payment must accompany registration. Make checks payable to Heartland AEA 11. Do not send to Clark Goltz.

Requirements for one license renewal credit through Heartland AEA:

1. Conference registration paid to the Iowa Reading Association for the two-day conference.
2. Register for credit **through Heartland** for the one license renewal credit (\$35-payable to Heartland AEA 11).
3. 100% attendance for the entire two-day conference.
4. Attendance at a minimum of 15 conference sessions on June 26 and June 27. This can be a combination of keynote addresses, concurrent sessions and up to one hour in the exhibit hall for a total of 15 contact hours. A required collaborative session is required from 4:30-5:30 p.m. in the Benton Hall Auditorium at the conclusion of each conference day.
5. Completion of an attendance log and reflective journal available in the conference program booklet or via their electronic device. In addition to the attendance log and reflective journal, students are to write a one-page summary of the impact of the activities and strategies from a specific concurrent or keynote session or from the conference as whole and its impact on their teaching. These assignments may be handed in at the end of the two-day conference or emailed to Clark Goltz by July 5, 2018 at: iowareading@gmail.com
6. Questions may be addressed to Clark Goltz, Instructor, P.O. Box 16, Ossian, IA 52161. Email: iowareading@gmail.com. Phone: 563-380-1999.

Registration Directions for Paying Online with a Credit Card (reverse side for paying with a check):

Below are the directions to register online. To maintain the participant's security, instructors are asked not to handle registration forms/payments.

NOTE: Participants must be registered by the official end date of the course.

Activity Name:

Activity Date: (coursework due July 5)

Location:

1. To register for this course and paying with a credit card, please go online to:

www.heartlandaea.org. Click on Professional Development, and then click on "Heartland AEA PD Catalog."

2. On the catalog search page, scroll down to Or Enter an Activity Number and enter the activity number:

3. On the Activity Detail page, under "Fee/Credit Option" choose:

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Remember....You can only register for credit online with a credit card.

4. Click on **Add to Cart**

5. Please sign in by choosing your **Login Method** and entering the corresponding number in the field below. Next, enter your Passcode and then click Log In

If you have any problem accessing your record, click on **Can't Access Account?** After filling in the requested information, you will receive an email with a temporary passcode within a few minutes. (Do not click on **Create New Account** unless you have never taken courses through Heartland. You will be able to create your own passcode on the next page.) If you have problems, please give me a call at the number below.

6. Next, please verify or correct your personal information, and click **Continue**.

7. On the Shopping Cart page, click on the **Pay with Credit Card**, add your credit card information and then click on **Submit**.

8. You will receive a confirmation email after you have registered.

9. You may verify successful completion of the registration process by returning to the **Search for Activities** page of the catalog and scroll down to **To view your class history and current enrollment Click here...**

If you need assistance, please call Professional Development at 270-0405 or 1-800-255-0405, Ext. 14354.

Kathy

Kathy Bringle

Registrar/Licensure Assistant

Heartland AEA 11

Phone #: 515-270-0405 ext 14354

Toll Free #: 800-255-0405 ext 14354

Fax: 515-270-5383

Email: kbringle@heartlandaea.org