

IOWA READING ASSOCIATION
EXECUTIVE BOARD MEETING
JANUARY 25, 2014
PIZZA RANCH, AMES, IOWA

- I. The meeting was called to order by President Wendy Hammrich at 1:05 p.m.
- II. Roll call included: Wendy Hammrich, Deb Mortensen, Nancy White, Tony Pieper, Robin Brierly, and Clark Goltz.
- III. Deb Mortensen moved and Robin Brierly seconded to include the following additions to the agenda: Under VI. Discussion Items add to a. 2014 Iowa Reading Conference and Approval of concurrent Speaker Guidelines and add f. Year End Tax Filing and Form 990. The agenda was approved as amended. Motion carried.
- IV. Appointment of Committee to Approve Minutes: Wendy Hammrich and Tony Pieper were appointed to approve the January minutes.
- V. Approval of consent items
 - a. Executive Board Meeting minutes: Nancy White moved and Wendy Hammrich seconded to approve the minutes from the October 19, 2013, Executive Board meeting. Motion carried.
- VI. Discussion Items
 - a. 2014 Iowa Reading Association Conference and Approval of Concurrent Speaker Guidelines: Conference Chair Deb Mortensen shared a list of guidelines she developed for the concurrent session speakers. The Board agreed that it will be a benefit to the speakers and will promote consistency of speaker expectations. Thank you to Deb for developing these guidelines.
 - b. International Reading Conference 2014—New Orleans: Executive Board members attending the conference this year include Wendy Hammrich, Deb Mortensen, Nancy White, Nancy Wright, and Clark Goltz. Treasurer Robin Brierly noted that Wendy, Deb, Nancy, and Nancy will each be allowed to submit expenses to be reimbursed up to \$1920. Tony Pieper moved and Wendy Hammrich seconded that Iowa Reading pay the Executive Director's conference registration fee. After all bills have been submitted by those attending the conference this year, Robin will determine if there is a balance in line item 102. If there is a balance then Executive Director Clark Goltz will be allowed to submit expenses he incurred from attending the conference. Motion carried.
 - c. Leadership Meeting –June 2014: Discussion was held and it was determined that the times for the Board Retreat on Sunday, June 22, 2014 at 3:00 p.m. followed by the Board of Directors Meeting at 5:00 p.m. at the Pizza Ranch in Ames will remain the same as last year. More details about Leadership will be given at the April 5, 2014 Board of Directors meeting.
 - d. Book Study: Discussion was held and it was recommended that only one or two books be chosen for the state-wide book study for next year. It was also suggested that the book and author be selected prior to the fall membership drive. Nancy White will investigate possible book titles to tie into keynote speakers at the 2015 Conference.
 - e. Long range planning—restructuring: This will be further discussed at the May 3, 2014 Executive Board Meeting.

- f. Year End Tax Filing and Form 990: Treasurer Robin Brierly reported that the quarterly and year end payroll tax filing schedule for 2013 has been filed. Form 990 which is the return of organization exempt from income tax has been filed in a timely manner as reported by our auditor Schroer and Associates.

VII. Announcements:

- a. Iowa Reading Association Board of Directors Meeting: Saturday, April 5, 2014 at 10:00 a.m. at the Pizza Ranch, Ames, Iowa
- b. Iowa Reading Association Executive Board Meetings: Saturday, April 5, 2014 at 1:00 p.m. and Saturday, May 3, 2014 at 1:00 p.m. at the Pizza Ranch, Ames, Iowa
- c. International Reading Association 59th Annual Conference: May 9-12, 2014 at New Orleans, Louisiana
- d. Iowa Reading Association Board Retreat: Sunday, June 22, 2014 at 3:00 p.m. at the Pizza Ranch, Ames, Iowa
- e. Iowa Reading Association Board Meeting: Sunday, June 22, 2014 at 5:00 p.m. at the Pizza Ranch, Ames, Iowa
- f. Iowa Reading Association Leadership Workshop: Monday, June 23, 2014 at 10:00 a.m. at The Hotel at Gateway Center, Ames, Iowa
- g. Iowa Reading Association Conference, June 24 and 25, 2014, Scheman Conference Center, Iowa State University, Ames, Iowa
- h. Iowa Reading Association Board Meeting: Wednesday, June 25, 2014 at 5:15 p.m. at Scheman Conference Center, ISU, Ames, Iowa

VIII. Adjournment: Tony Pieper moved and Deb Mortensen seconded that the meeting be adjourned at 2:00 p.m. Motion carried.

Respectfully submitted,

Nancy White, Secretary Pro Tem
Iowa Reading Association